RESPONSIBLE USE POLICY (RUP)
Rescue Union School District
Use of Network & Technology Resources

RUSD TECHNOLOGY VISION STATEMENT:

The Rescue Union School District (RUSD) envisions students and personnel utilizing technology effectively to succeed in a complex and information-rich world. RUSD provides a student-focused educational setting in which technology is a vehicle for integrating standards-based curriculum, problem solving, communication and collaboration. Our students will leave the District prepared to confront the challenges of their ever-changing world.

Prior to utilizing The Rescue Union School District's network or technological resources, all parent/guardians and students must read and discuss the Responsible Use Policy (RUP) along with the RUSD Board Policy 6163.4 and Administrative Regulation 6163.4 for Student Technology Use (found at the end of this document).

We encourage you to take this opportunity to **discuss Internet safety with your child** and provide them with expectations that will guide them in using the District network and the Internet safely and appropriately. **Internet safety resources** may be found on the District website at http://www.rescueusd.org/ParentResources.

GRADES 6 – 8 STUDENT AGREEMENT:

When using the District and school's network which includes all computers, electronic devices, technology resources and the Internet…..   **I, THE STUDENT, AGREE TO THE FOLLOWING:**

- I will use all technology resources and the network for school work ONLY and as directed by my teacher.
- I agree to act responsibly and will use all resources in a safe manner.
- I understand that use of the District network and all technology resources is a privilege, not a right.
- I understand that there is no expectation of privacy. District staff may monitor how I use the Internet, network and technology resources at any time.
- I will not share my personal information, login, or password with others nor will I use other logins or passwords.
- I will let my teacher or an adult know if I see anything on the Internet that is upsetting or inappropriate.
- I will follow privacy, copyright and plagiarism laws and will only produce work that is my own.
- I will treat others with courtesy and respect when using technology resources and will not engage in cyberbullying.
- I will not download ANY software, viruses, or malware on District or school computers.
- I will use the network and resources in a legal manner and understand that law enforcement will be notified if criminal activity is discovered.
- I understand that if I violate any of the rules regarding use of these resources, disciplinary action may result.
- I understand that disciplinary action will be based on the severity of the behavior and may include loss of use, suspension, or expulsion in accordance with the Rescue Union School District policies and the laws of California.

STUDENT ACCEPTANCE:

1. Students and parent/guardians must both read and agree to the terms of the Responsible Use Policy.

2. I, the student, have read and discussed the information in this document with my Parent/Guardian.

3. When my Parent/Guardian digitally signs this document using the Aeries Parent Portal,
   I, THE STUDENT, AGREE TO FOLLOW THE ABOVE RULES and I will use the network, Internet and all technology resources **RESPONSIBLY AND RESPECTFULLY.**

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PARENT / GUARDIAN AGREEMENT:

In consideration of the Rescue Union School District permitting my child to access the School District's Network and through it the Internet, **I, THE PARENT/GUARDIAN, AGREE TO THE FOLLOWING:**

- **Along with my child, I have read and discussed Board Policy and Administrative Regulation 6163.4, Student Use of Technology**, located at the end of this document or as posted on the Internet at http://www.rescueusd.org/Technology.
- It is the intent of the District to keep students safe when using the District network and its technology resources. To protect your child:
  - ✓ Internet access throughout the District is filtered and inappropriate content is blocked to the extent possible. District filtering is stringent and includes, but is not limited to, filtering child pornography, obscene and illegal material, alcohol, tobacco, cheating, weapons, cults, hate discrimination, and other material that has no educational value.
  - ✓ Staff will supervise, monitor and direct student Internet usage.
  - ✓ Staff will teach students how to use the resources appropriately.
  - ✓ Students are to let the teacher or an adult know if they see anything inappropriate on the Internet.
  - ✓ Secure, filtered email will be provided to students for collaboration with their teacher, students, and approved adults, such as Intel PC Pals, when given access by their school/teacher.
- I understand that regardless of the precautions taken by the District, there is a chance that my student may be exposed to material or communication that I may find offensive, but agree that this is an acceptable risk given the positive educational benefits expected of the District Network and Internet access program.
- I agree to indemnify, defend and hold harmless the Rescue Union School District and its officers, employees and representatives, from and against any and all claims for damage or injury caused by or related to my child's willful and/or intentional violations of the provisions of this agreement.
- I hereby agree to release the Rescue Union School District and its officers, employees and representatives from any claims regarding injury to my child, including claims for negligence, however caused, arising from or in connection with my child's use of the District's Network, electronic mail, and the Internet.
- I understand that acceptance of this agreement will remain in effect for this school year. I may rescind this permission at any time in writing.

PARENT/GUARDIAN ACCEPTANCE:

ACCEPT: By digitally authorizing or selecting "Allow" on the Aeries Parent Portal, I give my child **PERMISSION TO USE** the District Network and through it access electronic mail and the Internet for the 2014-2015 school year while attending this school according to the rules outlined and referenced above. Should I wish to rescind permission, I will notify the school in writing.

DENY: By digitally selecting "Deny" on the Aeries Parent Portal, I have indicated that my child may NOT use the Internet and electronic mail while at school.

Should you have additional questions, please contact your child's teacher or principal.
Or contact Sheila Simmons, the Director of Media and Technology Services, at (530) 672-4805.

Read BP 6163.4 and AR 6163.4 prior to accepting this agreement.
RETURN SIGNED COPY TO STUDENT'S SCHOOL

Rescue Union ESD
Board Policy
Student Use Of Technology

BP 6163.4
Instruction

The Governing Board intends that technological resources provided by the district be used in a safe, responsible, and proper manner in support of the instructional program and for the advancement of student learning.

(cf. 0440 - District Technology Plan)
(cf. 1113 - District and School Web Sites)
(cf. 4040 - Employee Use of Technology)
(cf. 5131 - Conduct)
(cf. 6163.1 - Library Media Centers)

The Superintendent or designee shall notify students and parents/guardians about authorized uses of district computers, user obligations and responsibilities, and consequences for unauthorized use and/or unlawful activities in accordance with district regulations and the district's Responsible Use Policy.

(cf. 5125.2 - Withholding Grades, Diploma or Transcripts)
(cf. 5144 - Discipline)
(cf. 5144.1 - Suspension and Expulsion/Due Process)
(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))
(cf. 5145.12 - Search and Seizure)

Before a student is authorized to use the district's technological resources, the student and his/her parent/guardian shall sign and return the Responsible Use Policy specifying user obligations and responsibilities. In that agreement, the student and his/her parent/guardian shall agree not to hold the district or any district staff responsible for the failure of any technology protection measures, violations of copyright restrictions, or user mistakes or negligence.   They shall also agree to indemnify and hold harmless the district and district personnel for any damages or costs incurred.

(cf. 6162.6 - Use of Copyrighted Materials)

The Superintendent or designee, with input from students and appropriate staff, shall regularly review and update this policy, the accompanying administrative regulation, and other relevant procedures to enhance the safety and security of students using the district's technological resources and to help ensure that the district adapts to changing technologies and circumstances.

Use of District Computers for Online Services/Internet Access

The Superintendent or designee shall ensure that all district computers with Internet access have a technology protection measure that blocks or filters Internet access to visual depictions that are obscene, child pornography, or harmful to minors and that the operation of such measures is enforced.   (20 USC 6777, 47 USC 254)

To reinforce these measures, the Superintendent or designee shall implement rules and procedures designed to restrict students' access to harmful or inappropriate matter on the Internet and to ensure that students do not engage in unauthorized or unlawful online activities.   Staff shall supervise students while they are using online services and may have teacher aides, student aides, and volunteers assist in this supervision.

The Superintendent or designee also shall establish regulations to address the safety and security of students and student information when using email, chat rooms, and other forms of direct electronic communication.

The Superintendent or designee shall provide age-appropriate instruction regarding safe and appropriate behavior on social networking sites, chat rooms, and other Internet services.   Such instruction shall include, but not be limited to, the dangers of posting personal information online, misrepresentation by online predators, how to report inappropriate or offensive content or threats, behaviors that constitute cyberbullying, and how to respond when subjected to cyberbullying.

Student use of district computers to access social networking sites is prohibited.   To the extent possible, the Superintendent or designee shall block access to such sites on district computers with Internet access.

Legal Reference:
EDUCATION CODE
51006   Computer education and resources
51007   Programs to strengthen technological skills
60044   Prohibited instructional materials
PENAL CODE
313   Harmful matter
502   Computer crimes, remedies
632   Eavesdropping on or recording confidential communications
653.2   Electronic communication devices, threats to safety
UNITED STATES CODE, TITLE 15
6501-6506   Children's Online Privacy Protection Act
UNITED STATES CODE, TITLE 20
6751-6777   Enhancing Education Through Technology Act, Title II, Part D, especially:
6777   Internet safety

UNITED STATES CODE, TITLE 47
254   Universal service discounts (E-rate)
CODE OF FEDERAL REGULATIONS, TITLE 16
312.1-312.12   Children's Online Privacy Protection Act
CODE OF FEDERAL REGULATIONS, TITLE 47
54.520   Internet safety policy and technology protection measures, E-rate discounts

Management Resources:
CSBA PUBLICATIONS
Cyberbullying: Policy Considerations for Boards, Policy Brief, July 2007
FEDERAL TRADE COMMISSION PUBLICATIONS
How to Protect Kids' Privacy Online: A Guide for Teachers, December 2000
MY SPACE.COM PUBLICATIONS
The Official School Administrator's Guide to Understanding MySpace and Resolving Social
Networking Issues
WEB SITES
CSBA: http://www.csba.org
American Library Association: http://www.ala.org
California Coalition for Children's Internet Safety: http://www.cybersafety.ca.gov
California Department of Education: http://www.cde.ca.gov
Center for Safe and Responsible Internet Use: http://csriu.org
Federal Communications Commission: http://www.fcc.gov
Federal Trade Commission, Children's Online Privacy Protection:
http://www.ftc.gov/privacy/privacyinitiatives/childrens.html
U.S. Department of Education: http://www.ed.gov
Web Wise Kids: http://www.webwisekids.org

Policy RESCUE UNION SCHOOL DISTRICT
adopted: May 2002   Rescue, California
revised: January 2009
revised: August 2011
revised: June 2012
revised: September 2014

Rescue Union ESD
Administrative Regulation
Student Use Of Technology

AR 6163.4
Instruction

The principal or designee shall oversee the maintenance of each school's technological resources and may establish guidelines and limits on their use.   All instructional staff shall receive a copy of this administrative regulation, the accompanying Board policy, and the district's Responsible Use Policy describing expectations for appropriate use of the system and shall also be provided with information about the role of staff in supervising student use of technological resources. All students using these resources shall receive instruction in their proper and appropriate use.

(cf. 0440 - District Technology Plan)
(cf. 4040 - Employee Use of Technology)
(cf. 4131- Staff Development)
(cf. 4231 - Staff Development)
(cf. 4331 - Staff Development)

Teachers, administrators, and/or library media specialists shall prescreen technological resources and online sites that will be used for instructional purposes to ensure that they are appropriate for the intended purpose and the age of the students.

(cf. 6163.1 - Library Media Centers)

Online/Internet Services: User Obligations and Responsibilities

Students are authorized to use district equipment to access the Internet or other online services in accordance with Board policy, the user obligations and responsibilities specified below, and the district's Responsible Use Policy.

1.   The student in whose name an online services account is issued is responsible for its proper use at all times. Students shall keep personal account numbers and passwords private and shall only use the account to which they have been assigned.

2.   Students shall use the district's system safely and responsibly for educational purposes.

3.   Students shall not access, post, submit, publish, or display harmful or inappropriate matter that is threatening, obscene, disruptive, or sexually explicit, or that could be construed as harassment or disparagement of others based on their race/ethnicity, national origin, sex, gender, sexual orientation, age, disability, religion, or political beliefs.

(cf. 5131 - Conduct)
(cf. 5145.3 - Nondiscrimination/Harassment)
(cf. 5145.7 - Sexual Harassment)
(cf. 5145.9 - Hate-Motivated Behavior)

Harmful matter includes matter, taken as a whole, which to the average person, applying contemporary statewide standards, appeals to the prurient interest and is matter which depicts or describes, in a patently offensive way, sexual conduct and which lacks serious literary, artistic, political, or scientific value for minors.   (Penal Code 313)

4.   Unless otherwise instructed by school personnel, students shall not disclose, use, or disseminate personal identification information about themselves or others when using email, chat rooms, or other forms of direct electronic communication. Students also shall be cautioned not to disclose such information by other means to individuals contacted through the Internet without the permission of their parents/guardians.

        Personal information includes the student's name, address, telephone number, Social Security number, or other personally identifiable information.

5.   Students shall not use the system to encourage the use of drugs, alcohol, or tobacco, nor shall they promote unethical practices or any activity prohibited by law, Board policy, or administrative regulations.

(cf. 3513.3 - Tobacco-Free Schools)
(cf. 5131.6 - Alcohol and Other Drugs)

6.   Students shall not use the system to engage in commercial or other for-profit activities.

7.   Students shall not use the system to threaten, intimidate, harass, or ridicule other students or staff.

8.   Copyrighted material shall be posted online only in accordance with applicable copyright laws. Any materials utilized for research projects should be given proper credit as with any other printed source of information.

(cf. 5131.9 - Academic Honesty)
(cf. 6162.6 - Use of Copyrighted Materials)

9.   Students shall not intentionally upload, download, or create computer viruses and/or maliciously attempt to harm or destroy district equipment or materials or manipulate the data of any other user, including so-called "hacking."

(cf. 5131.5 - Vandalism and Graffiti)

10.   Students shall not attempt to interfere with other users' ability to send or receive email, nor shall they attempt to read, delete, copy, modify, or use another individual's identity.

11.   Students shall report any security problem or misuse of the services to the teacher or principal.

The district reserves the right to monitor use of the district's systems for improper use without advance notice or consent. Students shall be informed that computer files and electronic communications, including email, are not private and may be accessed by the district for the purpose of ensuring proper use.

(cf. 5145.12 - Search and Seizure)

Whenever a student is found to have violated Board policy, administrative regulation, or the district's Responsible Use Policy, the principal or designee may cancel or limit a student's user privileges or increase supervision of the student's use of the district's technological resources, as appropriate. Inappropriate use also shall result in disciplinary action and/or legal action in accordance with law and Board policy.

(cf. 5144 - Discipline)
(cf. 5144.1 - Suspension and Expulsion/Due Process)
(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

Regulation   RESCUE UNION SCHOOL DISTRICT
approved: May 2002   Rescue, California
revised: January 2009
revised :   August 2011
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